

# Health Safety Policy

POSHE Solutions is concerned about the health and safety of our employees, clients, and learners. We ensure our health and safety responsibilities and make every effort to meet the legal mandate for the health and safety of its employees, learners, and others who may be affected by its activities.

## Mission & Vision

- innovative training with world class teaching methodology.
- provide proactive solutions to prevent work place loss and to increase productivity.
- aim to upsurge organisation growth with 'Zero Accident Rate'
- client and customer satisfied service.

## Statement of intent

The provision of a healthy and safe work environment, as well as appropriate equipment, is the primary commitment to the development of a Positive Work Environment. As part of that commitment, POSHE acknowledges its legal obligation to provide a safe workplace for its employees, students, and others who may be affected by its activities.

The management of health risks and the control of workplace hazards is the responsibility of each individual, and all employees must be committed to creating a safe and healthy work environment. Top management led by example in communicating this policy and will strive for continuous improvement in health and safety performance.

POSHE shall be committed to implement the following objectives:

- To reduce the risk 'so far as is reasonably practicable'
- To provide sufficient resources to meet health and safety obligations;
- Involvement, consultation, and communication with all staff and students on health and safety issues;
- To define the health and safety responsibilities of all POSHE members;
- To provide competent employees/specialist advice to aid in making sound decisions.
- To measure, monitor, and review health and safety performance;
- To provide quality training while meeting the Board's course delivery requirements;

## Organisation

The overall responsibility for this policy rests with the POSHE top management, which has delegated authority to the Director for the purpose of putting it into practice.

All POSHE employees are responsible for their own and others' health and safety.

There is a particular responsibility for administration staff to supervise students and clients who come for inquiry, registration, or any other such purpose. The admin staff will have duty to ensure their health and safety, for example, by leading a safe building evacuation in the event of a fire or any other such emergency raised in the premises.

## Covid 19 Measures

All POSHE employees are must be vaccinated and wear masks at all times.

Ensure all legal protocols are followed for visitors who enter in to the office.

Housekeeping must be done at frequent intervals.

Learners coming to write exams must be thoroughly screened, and allowed inside if they are vaccinated.

## Policy Execution

Top management and administrative heads are held accountable for the management of Quality, Health, and Safety, and thus for putting policies into practice.

POSHE top management will provide advice and support in this endeavour, as well as design and maintain a Health and Safety Management System that will serve as the foundation for the standards to be adopted.

Signed



Jayalalida M

Director

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